



ST. FRANCIS DE SALES COLLEGE

BANGALORE - 560 100

Academic Council Meeting 2014-2015

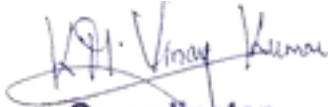
Venue: Seminar Hall	Date: 26.5.2014
Prepared By: Prof. Kusuma	Time: 11 a.m.
Attendees:	
Rev. Fr. Benny Joseph – The Principal/ Chairperson Rev.Fr. Timson – Vice-Principal	IQAC Coordinator – Mr. K.M. Vinaykumar
UG Department HODs: Prof. Maya Mathew, Prof. Mamatha K, Prof. Chandrasekar Rao, Prof. Mangayarkarasi, Prof. Kusuma, Prof. Ginson George	Ms. Vimala – Examination Committee

Agenda

1	To approve the minutes of the previous meeting
2	To communicate the change in the nomenclature for BOS
3	To discuss the implementation of CBCS system prescribed by the university
4	To discuss offering add on courses
5	To discuss and seek approval for introducing B.Com Tourism and Travel Management - a Vocational Programme
6	To discuss the feedback obtained from all stakeholders
7	To discuss the transparency needed in internal assessment
8	To discuss the academic year plan for the year
9	To discuss orientation programme for Freshers
10	College Reopening
11	Internal Exams
12	Department wise seminar dates

S. No.	Discussion	Action Point
1.	The Academic Council meeting started with a brief summary of the previous Council proceedings.	The minutes of the previous meeting was unanimously approved by the Council Members.
2.	The Chairperson discussed the need to have the Academic Council instead of BOS as the Council involves in decision making and implementation of academic activities.	The Council members approved and welcomed the decision.
3.	The Chairperson discussed the introduction of the CBCS system and advised the faculty to extend their support in implementing the same effectively in the current academic year.	The HODs agreed upon the effective implementation of the CBCS effectively. They stated that they will focus on the effective curriculum delivery. They added that they will collaborate with the librarian to ensure the procurement of more reference books to support the CBCS system.
4.	The HODs stated that more add on courses must be offered keeping in view the demands of the students.	After a long discussion, it was decided to introduce many courses like Web Designing, PCB Designing, Creative Writing, Effective Logistics Management, Graphic Design 1, Innovations in Management Techniques, Microsoft Powerpoint, Microsoft Word, ASP .NET Programming and the like.
5.	Prof. Mamatha discussed the need to introduce the vocational Commerce programme, B.Com. Tourism and Travel Management	The Council members agreed upon it and the Chairperson stated that the steps will be taken to seek approval and introduce the programme in the academic year 2015-16.
6.	The Council members discussed the feedback analysis report obtained for the academic year 2013-2014.	The Chairperson agreed upon improving the infrastructure like library and lab. Further, it was also decided to introduce more add on courses and programmes in the forthcoming academic years.
7.	Prof. Maya Mathew suggested that the slab system could be introduced to ensure more transparency in the assessment of students' academic performance.	The members agreed upon implementing the system. It was decided to allot more marks for assignments, paper presentations and attendance.
8.	The Chairperson discussed the academic year plan with the members.	The Council members stated that it was prepared keeping in view the effective curriculum delivery. Prof. Managayarkarasi seconded it.
9.	The Chairperson initiated the discussion upon the orientation programme.	It was decided to have a common as well as the department based orientation for freshers.
10.	The Chairperson consulted the department heads about the college reopening for the academic year 2014-15	After a brief discussion, the heads of the departments agreed upon reopening at the last week of June.

11.	Prof. Mamatha K initiated the discussion upon the exam dates.	After a discussion, it was decided to conduct in the first week of August(internals), mid week of September(Model Exams), last week of January(internals), last week of March(model) for the academic years' odd and even semesters.
12.	The Chairperson asked about the department wise seminars.	Prof. Rao and Kusuma initiated the discussion and it was decided to have one seminar department wise.


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