



ST FRANCIS DE SALES COLLEGE

Graded 'A' by NAAC || Affiliated to Bangalore University

Electronics City Post, Bengaluru – 560 100 || www.sfscollege.in

Academic Council Meeting 2015-2016


Venue: Seminar Hall	Date: 27.5. 2015
Prepared By: Prof. Sailaja	Time: 11 a.m.
Attendees:	
Rev. Fr. Herald Christopher – The Principal/ Chairperson Rev. Fr. Timson – Vice-Principal	IQAC Coordinator: Mr. K.M. Vinaykumar
UG Department HODs: Prof. Geetha Menon, Prof. Smrity Prasad, Prof. Mangayarkarasi, Prof. Kusuma Prof. Roshini Anne Koshy	Ms. Vimala – Examination Committee

Agenda

1	To discuss the academic year plan
2	To discuss the introduction of B.Com. Tourism and Travel Management programme
3	To discuss the addition of more add on courses
4	To discuss the change of college timings
5	To discuss the award of more scholarships
6	To discuss the introduction of PG programmes
7	To discuss orientation programme for Freshers
8	College Reopening
9	Tentative Exam Dates

S.No.	Discussion	Action Point
1.	The Academic Council meeting started with a brief summary of the previous Council proceedings.	The minutes of the previous meeting was unanimously approved by the Council Members.

2.	The Chairperson announced that the university has approved to commence B.Com Tourism and Travel Management programme.	The Council members appreciated the efforts taken and discussed classroom allotment and other academic events pertaining to this programme.
3.	The Chairperson stated that more added on courses must be offered to develop the subject related skills of students.	The HODs agreed upon offering courses like Gandhian Studies, Women Empowerment, Advanced Microsoft Powerpoint, Advanced Microsoft Word, Investment and Portfolio Management, Graphic Design 2, Content Writing, Data Interpretation 1, Market Research Techniques 1, Technical Communication and the like.
4.	Prof. Geetha Menon suggested that the college timings could be changed as many students want to take up internship and part time jobs.	The Chairperson stated that he will consult the management and take a positive decision
5.	Prof. Roshni Anne Koshy and Prof. Smrity Prasad stated that the college must offer more scholarships to outstanding students.	The Council members agreed upon it and planned to award scholarships like DSAT, SSA.
6.	Prof. Geetha Menon and Prof. Kusuma discussed the introduction of PG programmes. It was felt that there is more demand for the Commerce and Psychology streams.	The members decided upon introducing these streams and the Chairperson stated that the college will seek approval from the university for these PG programmes.
7.	The Chairperson initiated the discussion upon the orientation programme.	It was decided to have a common as well as the department based orientation for freshers as usual.
8.	The Chairperson consulted the department heads about the college reopening for the academic year 2014-15	It was decided by the heads of the departments to reopen the college at the last week of June.
9.	The Chairperson discussed the exam dates for the academic year.	Prof. Roshni suggested that the internal exams can be conducted in the first week of August and the models exams in the last week or the first week of October quite before the Semester Practical examinations. All the heads agreed upon it. Similarly, it was decided to conduct exams for the even semester in the first week of February and the last week of March.


Co-ordinator
 Internal Quality Assurance Cell (IQAC)
 St Francis de Sales College
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PRINCIPAL
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